

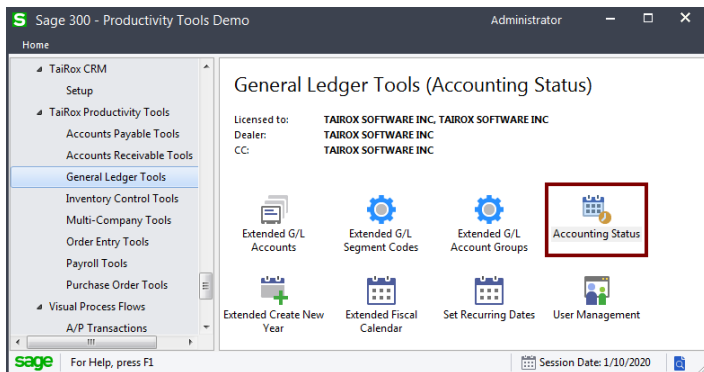
Accounting Status

Account Status helps you manage Sage 300 accounting processes by providing status information for all core modules in a single window. This benefit is targeted at larger clients who have several people involved in closing at month-end or year-end.

The program displays un-posted batches and un-transferred sub-ledger transactions from all Sage 300 applications in a single window. User can drill-down from that window to see batch control records and other pertinent information.

Using Accounting Status

The Accounting Status icon appears under **TaiRox Productivity Tools > General Ledger Tools** on the Sage 300 desktop and can be copied to other menu locations.



The Accounting Status window appears as follows:

The screenshot shows the 'PTDEMO - Accounting Status' window. It contains a table with columns for Application, Batch Status, Receipt Batch Status, Adjustment Batch Status, Refund Batch Status, Invoice Batch Status, Payment Batch Status, Active Orders, Future Orders, Standing Orders, Quotes, Requisitions, Purchase Orders, Receipts, Receipts, Shipments, Internal Usage, Adjustments, Transfers, Assemblies, and Physical Inventory Worksheets. The data is organized by application, including General Ledger, Accounts Receivable, Accounts Payable, Order Entry, Purchase Orders, Inventory Control, and Bank Services. Each row shows the current status (e.g., Open, Ready To Post, Not Complete) and a count of items in that status.

Application	Batch Status	Receipt Batch Status	Adjustment Batch Status	Refund Batch Status	Invoice Batch Status	Payment Batch Status	Active Orders	Future Orders	Standing Orders	Quotes	Requisitions	Purchase Orders	Receipts	Receipts	Shipments	Internal Usage	Adjustments	Transfers	Assemblies	Physical Inventory Worksheets
General Ledger	Open: 1																			
General Ledger	Ready To Post: 1																			
Accounts Receivable	Open: 0	Open: 0	Open: 0	Open: 0																
Accounts Receivable	Ready To Post: 0	Ready To Post: 0	Ready To Post: 0	Ready To Post: 0																
Accounts Payable	Open: 0	Open: 0	Open: 0																	
Accounts Payable	Ready To Post: 0	Ready To Post: 0	Ready To Post: 0																	
Order Entry	Not Complete: 3	Not Complete: 1	Not Complete: 1	Not Complete: 1																
Order Entry	On Hold: 2	On Hold: 1	On Hold: 1	On Hold: 1																
Order Entry	Not Complete: 4																			
Purchase Orders	Not Complete: 6	Not Complete: 25	Not Complete: 3																	
Inventory Control	Entered: 1	Entered: 1	Entered: 1																	
Inventory Control	Not posted: 1	Not posted: 2																		
Bank Services	Not posted: 1	Not posted: 2																		

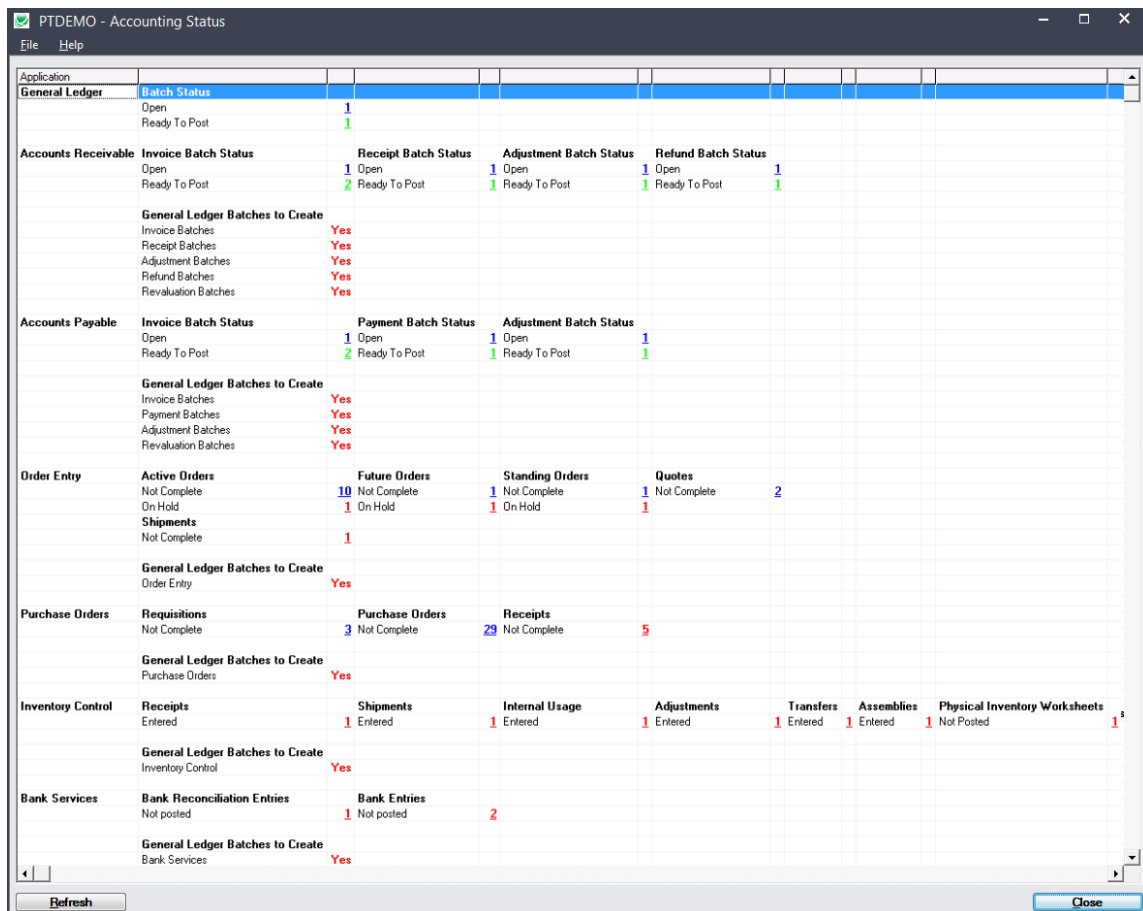
- The program provides a section for each Sage 300 application that displays the status of batches and other pertinent data that may need to be addressed as part of a period-end process.
- Click underlined counts to drill-down to more information.
 - Generally, green indicates "Ready to Post" and blue and red indicate "Open" or "Not Complete".
 - Red items would normally need to be completed as part of a period-end process.

Sample account statuses and drilling down to details

The screens in this section are for illustration purposes; they show all possible items that might appear. Normally, much less information will be visible.

For example, the following Account Receivable section would not show the "Batches to Create" lines unless there actually are batches that need to be transferred to the General Ledger.

Accounts Receivable	Invoice Batch Status	Receipt Batch Status	Adjustment Batch Status	Refund Batch Status
	Open	<u>1</u> Open	<u>1</u> Open	<u>1</u> Open
	Ready To Post	<u>2</u> Ready To Post	<u>1</u> Ready To Post	<u>1</u> Ready To Post
General Ledger Batches to Create				
	Invoice Batches	Yes		
	Receipt Batches	Yes		
	Adjustment Batches	Yes		
	Refund Batches	Yes		
	Revaluation Batches	Yes		



- Click on the Open A/R Invoice Batch count to display a list of those items:

The screenshot shows a software window titled "PTDEMO - Accounts Receivable (Invoice Batch Status - Open)". On the left, a navigation pane lists various account categories and their statuses. The "Accounts Receivable" section is expanded, and "Open" is selected. The main window displays a table with the following data:

Batch Number	Batch Date	Description	Number of Entries	Batch Total	Batch Type	Batch Status	Source Application	B.
68	05/07/2020	July Transactions	1	108,250	Entered	Open	AR	N

- Click on the O/E Active Orders Not Complete count to display a list of those items:

The screenshot shows a software window titled "PTDEMO - Order Entry (Active Orders - Not Complete)". On the left, the "Order Entry" section is expanded, and "Active Orders" is selected. The main window displays a table with the following data:

Order Number	Order Description	Order Date	Order Type	Customer Number	Bill-To Name	Purchase Order Number
ORD000000000001	Please ship ASAP	15/01/2019	Active	1200	Mr. Ronald Black	
ORD000000000002	No backorder plex	15/01/2019	Active	1210	ACME Plumbing	
ORD000000000003	No backorder	30/06/2020	Active	1105	Bargain Mart - Oa	
ORD000000000004		01/07/2020	Active	1200	Mr. Ronald Black	
ORD000000000005		01/07/2020	Active	1200	Mr. Ronald Black	
ORD000000000006		05/02/2020	Active	1200	Mr. Ronald Black	
ORD000000000007		05/02/2020	Active	1210	ACME Plumbing	
ORD000000000008		05/02/2020	Active	1240	The Courtyard	
ORD000000000009		05/02/2020	Active	1500	Custom Comfort	
ORD000000000010		05/02/2020	Active	1200	Mr. Ronald Black	