

Accounts Payable Tools for Sage 300

Accounts Payable Tools, available for \$695 + \$140 per year, integrate seamlessly with the desktop, activation and security features of Sage 300.

Tool	Specific Benefits
Vendor Inquiry	Provides 20 views of vendor and purchasing data Displays data intelligently from a single form
Extended Vendors	Maintains multiple contacts per vendor Finds vendors like a search engine, matching multiple tables Copies vendors from one company to many
Mail Merge	Creates mail-merge documents directly from Sage 300 ERP Simplifies operation by eliminating export and data source setup Merges ACTIVE instead of 1, calculated fields Eliminates guesswork by providing meaningful field names

Vendor Inquiry:

PTDEMO - Vendor Inquiry

File Help

Vendor No. 1200 Chloride Systems Vendor Currency

Profile Address Comments Optional Flds. Remit-To Recur. Payables Activity Documents Payments Adjustments

Pending Requisitions **POs** PO Receipts PO Invoices PO Returns PO CR/DR Purchases Aging Items

Purchase Order Type

Active Standing Future Blanket

Order By Purchase Order Number Show Completed Purchase Orders Show On-Hold Purchase Orders

Purchase ...	Purchase Order ...	Printed	Purchase Order ...	Description	Reference	Total	Expected Am
PO000000011	Active	No	3/4/2019	To refill inventory	Mar 2009 PO	3,753.52	3/5/2019
PO000000015	Standing	No	1/23/2020	Standing order f...	Jan 2010 PO	397.12	
PO000000022	Standing	No	6/23/2020	Standing order f...	Jun 2010 PO	397.12	
PO000000027	Active	No	7/1/2020			1,082.50	
PO000000028	Active	No	7/1/2020			541.25	
PO000000029	Active	No	7/1/2020			5,412.50	

Completed	Item Number	Item Description	Location	Drop-Ship	Quantity Ordered	Unit of Measure	Unit C
No	A1-320/0	50W/12V Halogen Bulb	2	No	30.0000	Ea.	3.3900
No	A1-105/0	13W Mini Fluorescent Bulb	2	No	30.0000	Ea.	3.3500
No	A1-310/0	Halogen Desk Light	2	No	25.0000	Ea.	23.5000
No	A1-103/0	Fluorescent Desk Lamp	2	No	50.0000	Ea.	19.9900
No	A1-400/0	Desk Note Book	2	No	50.0000	Ea.	7.2500
No	A1-450/0	Bulletin Board	2	No	25.0000	Ea.	7.2500
No	A1-470/0	Dry-erase White Board M...	2	No	25.0000	Ea.	5.1500
No	A1-401/0	Desk Calendar Pad	2	No	33.0000	Ea.	5.7500
No	A1-460/0	White Melamine Board	2	No	50.0000	Ea.	16.3200

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