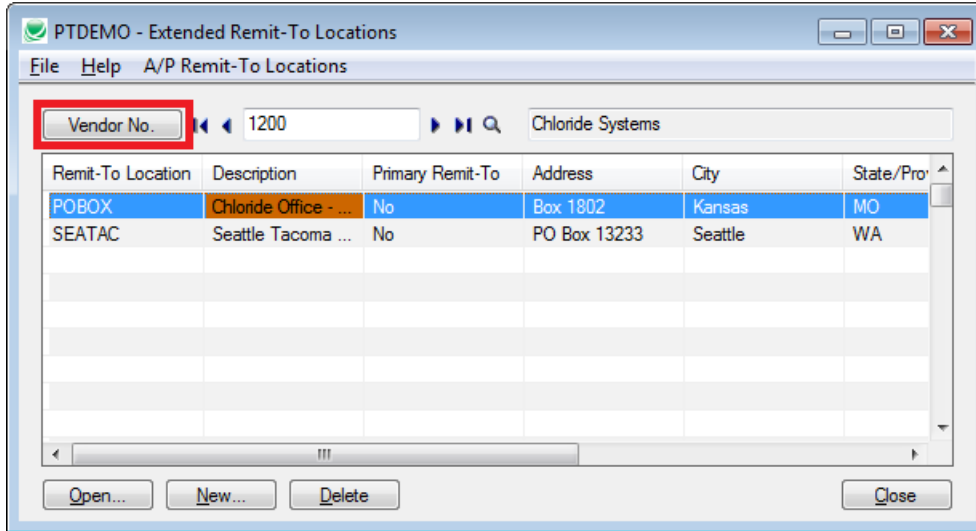


TaiRox Productivity Tools User Guide

Extended Remit-To Locations - SmartFinder

How do you find a vendor when you only know part of an address or a phone number? SmartFinder will search multiple columns in both vendor and remit-to tables and display all matches - just like a modern search engine. Click on the Vendor Number button as shown:



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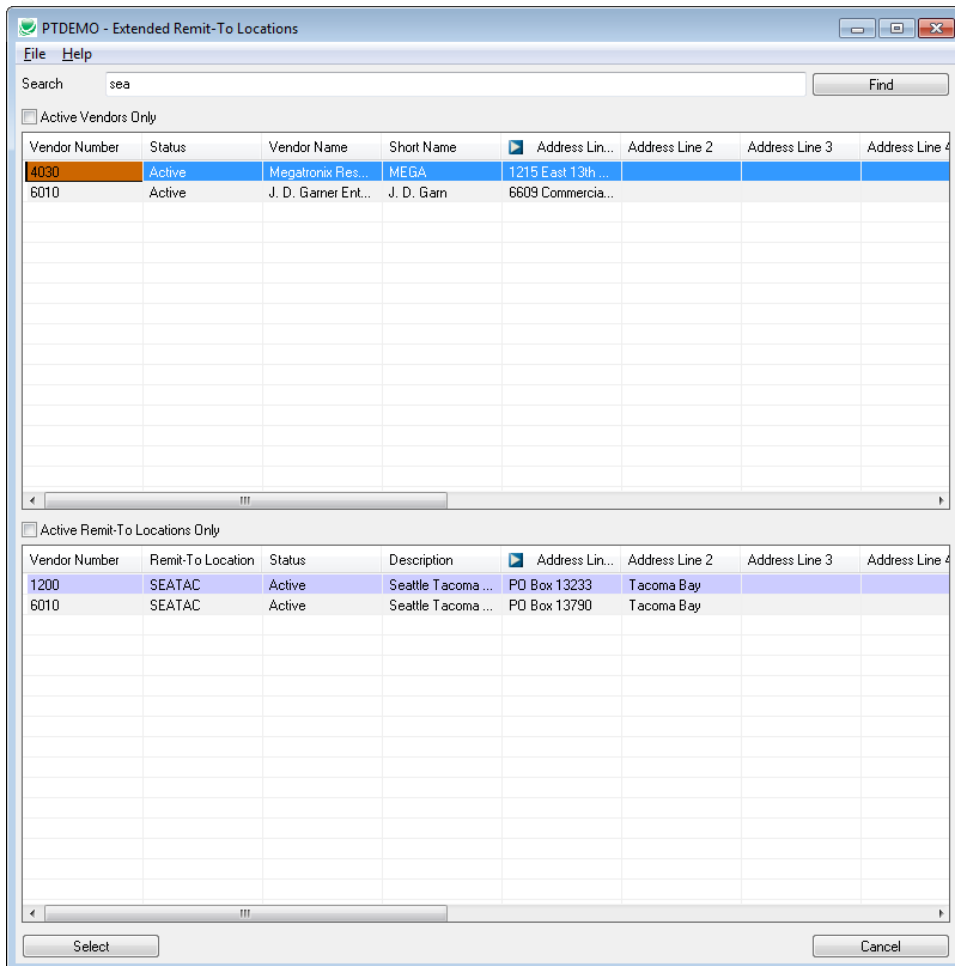
Extended Remit-To Locations - SmartFinder

The SmartFinder form pops-up. Suppose you remember that a vendor's name or location has something to do with "sea", but you cannot remember the name. Enter "sea" and click on the Find button. A/P vendor rows are shown in the top grid and A/P remit-to locations are shown on the bottom grid. You can see that many columns in the database tables are searched simultaneously.

Select a row in the vendor grid or remit-to grid and that vendor will be selected and you will be returned to the main entry form.

Using multiple words in the search? Enter "300 Main" and the search will find entries "300 Main Street" as well as "123 Main Street, Suite 300".

Searching for a phone number? Enter the phone number segments separated by blanks. Enter "451 8991" and the search will find entries "(451) 555-8991" as well as "(408) 451-8991".



Google Maps is launched with the selected address when you click on the right-arrow icon:

