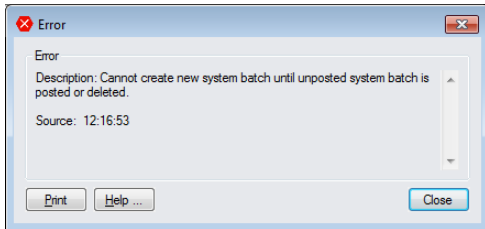


Extended A/P Create Payment Batch

Extended A/P Create Payment Batch is an enhanced replacement for the Sage A/P Create Payment Batch form that provides two main features:

- **It lets you create more than one system-generated batch at a time – without posting each one after creation.**

With Sage 300, you can only create one unposted System payment batch (as shown in the following Sage 300 error message):



However, with TaiRox Extended A/P Create Payment Batch, you can have multiple open System batches. When you click the Generate button to create a batch:

- Extended A/P Create Payment Batch uses Sage 300 functionality to create a system generated payment batch.
- It immediately changes the batch type from System to Entered so you can generate another payment batch.

Note that if the Sage 300 Create Payment Batch is used to create a System payment batch, this "type change" will not be done, and you will NOT be able to generate another batch.

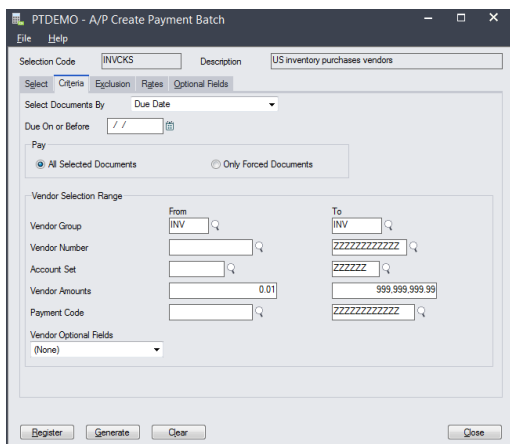
You should always use TaiRox Extended A/P Create Payment Batch to generate payment batches.

- **It lets you create a payment batch for a specific batch of invoices.**

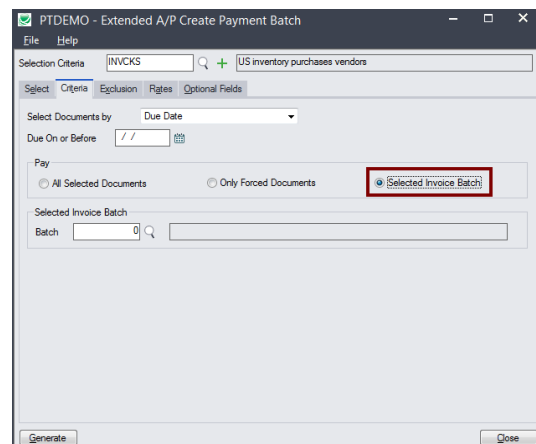
Extended A/P Create Payment Batch adds a new criteria selection that lets you specify the invoice batch for which you want to generate payment.

This feature addresses a Sage 300 functional gap that may be felt keenly in situations where invoice batches are imported from external system. It means that you can import and post invoice, then immediately generate payments for each new invoice batch.

Sage A/P Create Payment Batch Criteria Tab

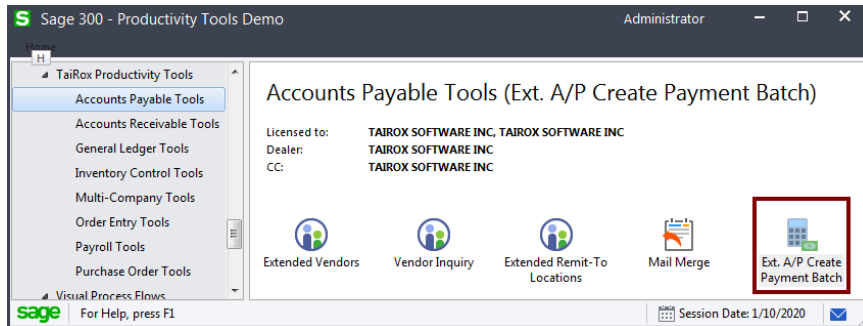


TaiRox Extended A/P Create Payment Batch Criteria Tab

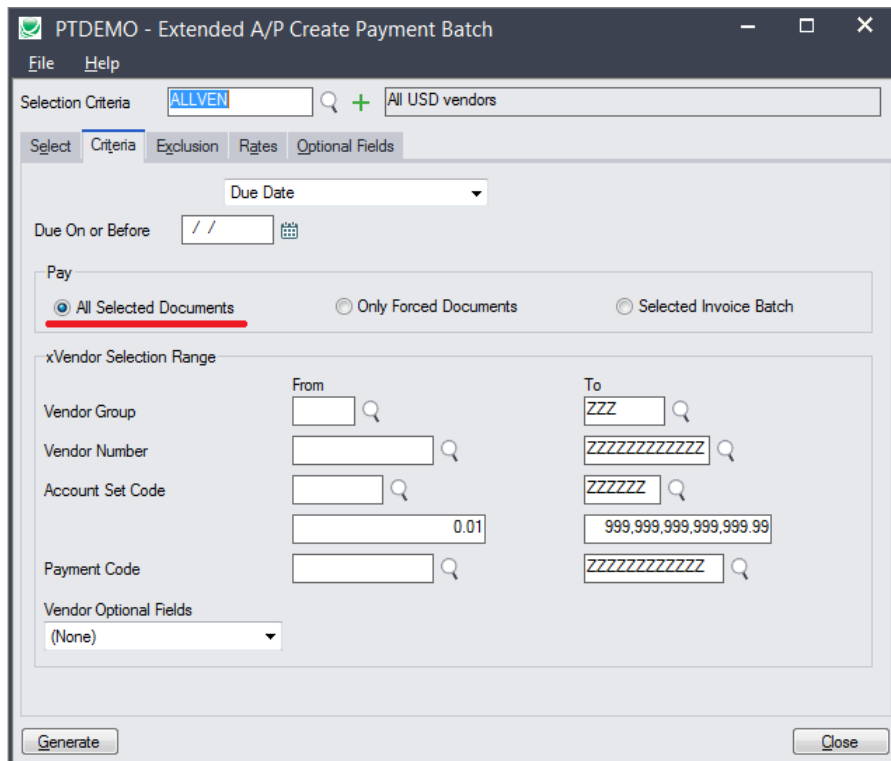


Running Extended A/P Create Payment Batch

The Extended A/P Create Payment Batch icon appears under **TaiRox Productivity Tools > Accounts Payable Tools** on the Sage 300 desktop and can be copied to other menu locations.



The Extended program looks just like the core Sage 300 module, but with an additional criteria choice, as shown in the following pictures.



PTDEMO - Extended A/P Create Payment Batch

File Help

Selection Criteria ALLVEN + All USD vendors

Select Criteria Exclusion Rates Optional Fields

Due Date

Due On or Before / /

Pay

All Selected Documents Only Forced Documents Selected Invoice Batch

Selected Invoice Batch

Batch 0

Generate Close

- Select the Invoice batch for which you want to generate payments, and click the Generate button.